



Natural Resources Conservation Service
210 Walnut Street, Room 693
Des Moines, IA 50309-2180

January 9, 2009

IOWA BULLETIN NO. IA230-9-2

SUBJECT: EOP – IOWA NRCS CIVIL RIGHTS FACT SHEET

PURPOSE: To distribute the Iowa NRCS Civil Rights Fact Sheet statewide and explain its use.

EXPIRATION DATE: September 30, 2010

The Iowa Natural Resources Conservation Service (NRCS) Civil Rights Fact Sheet has been developed to highlight the importance of Civil Rights and the commitment that the Iowa NRCS leadership places on it. The fact sheet emphasizes the diversity within the state, both in employees and customers.

The fact sheet is a general informational guide that can be used as a tool and reference to achieve Civil Rights requirements. It provides easy access to important Civil Rights resources specific to Iowa NRCS and national guidance.

Every employee is responsible for supporting the NRCS in its efforts related to Civil Rights, as described in their Performance Plan, Progress Review, and Appraisal Worksheet (PAW). This fact sheet provides information and resources to assist employees in meeting these requirements. It serves as a tool for supervisors to discuss Civil Rights with staff during PAW reviews, staff meetings, and at other applicable times.

A copy of the fact sheet is being distributed with this bulletin and can also be accessed at S:\Service_Center\NRCS_statewide_shared\Civil_Rights. Please contact Tanya Meyer-Dideriksen, State Outreach Coordinator, with any questions about the fact sheet or Civil Rights at (515) 284-4525 or Tanya.meyer@ia.usda.gov.

/s/ Larry W. Beeler, Acting
Richard Sims
State Conservationist

Attachment

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